



5/29/2018

Four Seasons Homeowners Association

Re: Management Company

Dear Owners,

We are pleased to announce that after a diligent search, your Board has selected Community Association Partners LLC, (CAP) as your management company. Our company represents over 40 years of experience in managing condominiums and homeowner associations and we are looking forward to working with you starting June 1<sup>st</sup>, 2018.

Your manager for Four Seasons HOA is Aubrey Bellows (aubrey@capartners.net). Her Community Administrator is Heather Clot (heather@capartners.net), who is dedicated to Aubrey's team and your association. You can contact either individual for any questions related to your HOA.

CAP will be overseeing the financial, compliance, and Architectural Review aspects for the community. CAP will also be overseeing paying all invoices and collecting assessments for the HOA.

We are looking forward to starting our service with you as your management company and welcome any questions you may have for us.

Sincerely,

Aubrey Bellows, CMCA

Community Association Partners, LLC