

September 4, 2019

Owner Four Seasons Homeowners Association

RE: Management Real Estate Transaction Fees

Dear Owner: Your home is probably one of your greatest investments and the Homeowners Association, (HOA) you live in helps to keep your property values as high as possible. Since you live in a HOA and if you sell your home the real estate agency, title, and mortgage company involved with the sale of your home will be contacting us for specific information about the HOA and your relationship with it. Because we work for the HOA, when owners need specific information, we incur costs for our time that the HOA will not reimburse us for, so those charges are passed along to you as the owner. These costs may include:

Sales Packet (if the buyer requests it and the information they're looking for is not on the Four Seasons website): \$245

Lender Questionnaire (if required by lender): \$150

Escrow Demand/Closing Statement: \$75

Title Transfer Fee (paid by new owner at closing): \$165

New Owner Packet (paid by new owner at closing): \$50

If you have specific questions related to these fees please feel free to contact info@capartners.net or call 503-546-3400.

Sincerely

David Hummel

Director of Community Managers, CMCA
Community Association Partners, LLC
"A Partnership for better living"

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